



## 2nd Annual Commonwealth of Kentucky Bowl Rules

1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place prizes will also be awarded to the three offices that donate the most pounds of food equivalent (\$1 donation = 8 pounds of food) divided by the number of employees in the office.

The contest begins October 15<sup>th</sup>, 2018 and ends October 26<sup>th</sup>, 2018. You may only count money or food collected during that two-week timeframe.

- Interested offices sign up to compete at [HelpFeedKY.com](http://HelpFeedKY.com)
  - Offices signing up by October 3<sup>rd</sup>, 2018 will have **100 pounds added to their score.**
  - Team lead designated by each office will be contacted by a representative of their regional food bank upon enrollment.
- Contributions of money are encouraged! Each dollar contributed will count as eight pounds of food.
  - You may donate online at [HelpFeedKY](http://HelpFeedKY.com). When entering your gift, include your organization's name and list "Commonwealth Bowl" as a designation in order to have your donation count for the contest.
  - Checks should be made payable to Kentucky Association of Food Banks.
  - If you are contributing cash, please include a receipt with the contributor's name, address and amount of donation.
  - Capital Campaign gifts will not be counted towards the two-week competition
- Organizations that volunteer at their food bank between September 1 and October 26<sup>th</sup> will have **100 pounds added to their score.**
- Barrels or boxes to collect donated food items may be requested of the food bank. **100 pounds will be added to the score** of organizations that use their own boxes or that travel to the food bank to pick up the donation barrels and promotional materials.
  - Please do not contribute food items in glass containers.
  - Please do not open items that are already packed in cases, cartons, or boxes.
  - Candy will not be counted.
- Most needed food items are Peanut Butter, Canned Tuna, Canned Beans, Canned Soups, Stews, Pastas, 100% Fruit Juice, Canned Fruits, Vegetables, Macaroni and Cheese Dinners, Whole Grains, Low Sugar Cereals (boxed).
- Complete the End of Campaign Information Form provided by the food bank and FAX/ email back to the food bank by the end of the day on October 26<sup>th</sup>. It is very important that you tell the food bank the approximate amount of food you have collected at the end of the campaign in order for the transportation department to prepare properly.
- All food and fund donations must be turned into the food bank no later than October 29<sup>th</sup> in order to be counted towards the competition.
  - If an organization delivers all food and monetary contributions to the food bank, you will receive a **25% bonus** of tabulated pounds! Online donations count as delivered.
- Food items will be weighed and the results tabulated in pounds by the food bank at the end of the campaign.

For more information, visit [HelpFeedKy.com](http://HelpFeedKy.com) or call 859-986-7422.